Renewing Books (Library Website)

The library has a simple and easy way for you to renew your books right from your home computer!

1) On the home page of the library website (<u>https://tourocom.touro.edu/middletown-library/</u>), click on **Renew** under the **Services** column.

Services

Off-Campus Access Wireless Access Interlibrary Loan Renew Library Printing Policies

2) Type in your full name and your library barcode number.



TOURO-MIDDLETOWN MEDICAL LIBRARY

Login Please enter the following information: For example, type "Jane Smith" and then press the RETURN key. NAME: Barcode Submit Submit

3) Select the titles that you wish to renew and click on the **Renew Selected Items** button.

Sort by Due Date	RENEW SELECTED ITEMS		
RENEW		TILLE	BARCODE
	High-yield biostatistics	360000000198	
Sort by Due Date	RENEW SELECTED ITEMS		

4) Confirm that you want to renew the selected items.

	TITLE	BARCODE
High-yield biostatistics	360000000198	
YES NO		

5) When the renewal is successful, the new due date will appear under the item's status.

260000000108	DUE 11-24-15 RENEWED
30000000198	Now due 11-29-15 Renewed 1 time

If you are unable to renew any books online, please come to the library with your Touro ID and ask a librarian to renew them. You can also contact the library at <u>midmed.library@touro.edu</u> for renewals.

Renewing Books (TouroLib App)

1) Launch the **TouroLib App** on your mobile device.

2) On the main screen, tap on the My Account section.



3) Tap on **Log In** and enter your first and last name under **Account Name** and your **library barcode number** on the back of your Touro ID under **Pin or password**. Tap on **Submit** to continue.

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4) Select **Checked Out** in the right hand column to view the items you currently have checked out from the library.



5) Tap on the item you wish to renew.



When you see the book you wish to renew **highlighted in red** with the tag **Confirmation Required**, tap on the item again to renew it.



Once the book is renewed, you will see an item status appear indicating how many times it was renewed.



If you encounter any issues while attempting to renew an item, contact the library at <u>midmed.library@touro.edu</u>.